

COVID-19 Supplementary risk assessment during reduced occupancy

This risk assessment document is a supplement to your existing setting risk assessment to reflect changes you are able to make as a result of reduced occupancy during periods of national lockdown. All of the control measures in your existing risk assessment and as outlined in the Compliance Code for Educational Settings remain valid. As with your substantive risk assessment, this assessment considers a single hazard of COVID-19 and identifies the control measures that are in place for the setting to reduce the risk of transmission to staff, pupils and visitors, as low as is possible in line with community risk levels. The template provides suggestions on areas you may be able to change, settings should outline the measures they have implemented. The measures possible will vary depending on the number of pupils, staff and space in the setting.

Setting: Colkirk CE Primary Academy Assessor Name: Christopher J Allen Manager Name: DNEAT	Assessment Date: 08/01/2021 Review Date: 15/01/2021
---	--

Area of risk	Additional Control Measures in place	By whom	Date Completed
Positive case bringing COVID-19 into the setting	<p>Review visitors to the setting to ensure only those necessary are allowed on site. We have identified staff which provide education for children as necessary. This includes PE coaches, music instructors, senior leaders that work across the federation and our parent support advisor. These will work in DAY blocks across one setting in the federation unless an emergency requires them to attend more than one setting in a day.</p> <p>Implementation of lateral flow testing for staff and pupils will be in planned in line with government guidance. This will begin when primary schools receive further details on when/how they are required to carry this out.</p>	EHT HoF HoS FBM PSA	08.01.2021
Exposure to numerous people while in the setting increasing transmission risk	<p>Pupil numbers attending the setting have been limited to children of critical workers and identified vulnerable children. This should not be more than 50% of the school population in total.</p> <p>Staff are allocated to classes. This will be their usual class bubble and staff will not mix between bubbles. Bubble sizes are based on each class cohort and should be no more than 15 children in size or what can be accommodated with 2m distance in each classroom space.</p> <p>If all staff allocated to a bubble are unavailable, i.e. they are isolating or ill, this will mean that the bubble cannot be safely maintained. In this case, the bubble will be closed until the staff are able to return to work. This ensures that staff do not need to mix between bubbles to cover shortages of staff.</p> <p>Each bubble will be allocated a classroom. Children will move in and out of the classroom from their existing agreed entrances or using the one way system in the corridor. The need to move around corridors, between spaces is to be limited as much as possible with all classed based children.</p>	EHT HoF HoS and All Staff	08.01.2021
Direct person to person transmission	<p>Classroom spaces will be reorganized to ensure that there is space between children seats and desks areas as much as possible aiming for 2m plus if space allows and it does not compromise education and learning. Hall spaces at lunchtimes will be organized with seating in the same way (Colkirk only as other settings are NOT using the hall for this but bubble classrooms instead).</p> <p>Adults to distance from children as much as is possible. Staff to follow guidance on close contact and required use of PPE in these circumstances, i.e. face shield / mask etc.</p> <p>For younger children activities have been arranged to enable children to space out as much as possible without compromising education and learning.</p>	All staff on site	08.01.2021

Area of risk	Additional Control Measures in place	By whom	Date Completed
	There is adequate ventilation provision in all classroom areas. Staff to continue to follow guidance on cold weather ventilation requirements. Communal areas such as the hall, staffroom and corridors are also ventilated as required.		
Educational Visits increasing the risk of contact with others and therefore transmission	All educational visits have been suspended. Lessons that take place off site such as swimming have been suspended particularly where group transportation is needed to access these.	EHT HoF HoS	08.01.2021
Lack of awareness of the control measures and requirements (the need for information, instruction and training)	All new measures or changes to measures have been communicated to staff, pupils and parents/carers.	EHT HoF HoS	04.01.2021
Staff and pupil health increasing the risk of transmission	All individual risk assessments have been reviewed for staff identified as at increased risk and any additional measures agreed with them to reduce the risk including ensuring all Critically Extremely Vulnerable staff members are shielding. Individual support plans for pupils have been reviewed and altered where appropriate.	EHT HoF HoS	08.01.2021
Staff and pupil mental health and well-being due to anxiety or increased pressure	Staff mental health and well-being has been re-assessed and any additional measures identified implemented to support including management support and the programme of support provided through DNEAT. Pupil mental health and well-being has been re-assessed and any additional measures identified implemented to support including: Daily check-ins for children attending school Remote Wellbeing support provided weekly for identified children Remote support from FSW for identified families, parents and children Weekly pastoral check in for children, staff and families working at home	EHT HoF HoS	08.01.2021