

DNEAT Governance Arrangements 2022-2023

Updated August 2022

This document provides an overview of the governance arrangements for the Diocese of Norwich Education and Academies Trust (DNEAT).

DNEAT is a Multi Academy Trust and therefore the responsibility for governance rests with the Members and the Trust Board. The Members are responsible for appointing Trustees, and they hold the Trust Board to account for the effective governance of the Trust. The Trustees have a broad range of skills and experience from both the education and business worlds.

Members

Board of Trustees



Board of Trustees



Local Governing Body

Standards and Curriculum Committee

(Most LGBs have opted to collapse this committee and combine it with the main LGB meeting)

Resources Committee

(Most LGBs have opted to collapse this committee and combine it with the main LGB meeting)

Ethos and Community Committee

DNEAT Chief Executive Officer

Academies Improvement Director

Academies Group Executive Principals (AGEPs) East, West, South West

Academies Executive Principal

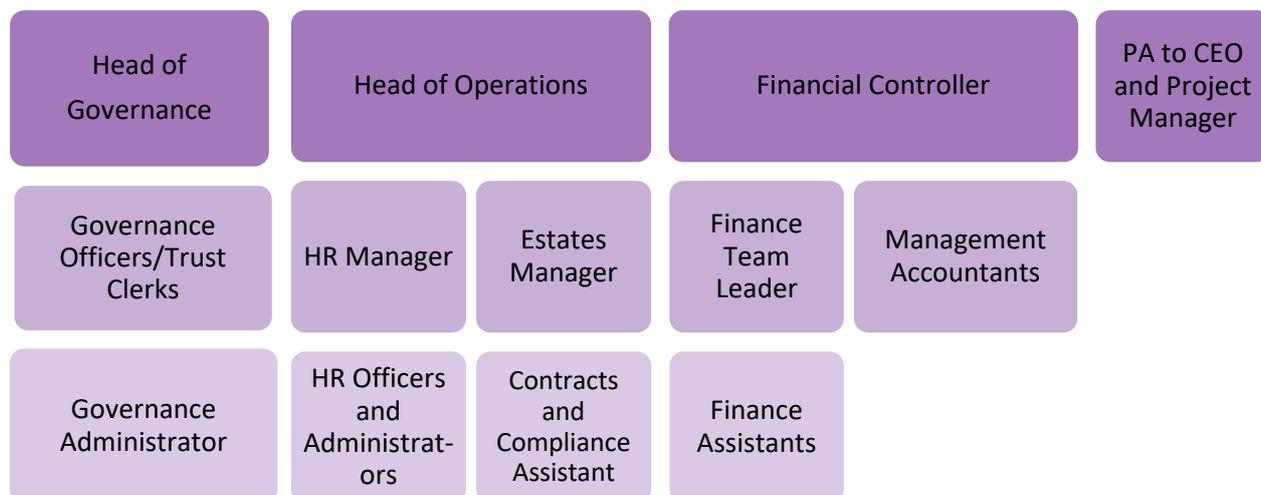
Professional Lead for New Schools

PA to the Executive Team

Data Lead

Administrator

DONESC Chief Executive Officer



The DNEAT Governance Framework (overleaf) shows the composition of committees and frequency of meetings. The board has three sub-committees whose role is to scrutinise the work of the Trust and hold DNEAT officers to account in accordance with the Articles of Association and Scheme of Delegation:

- Finance, Audit and Resources Committee (FARC)
- Personnel Committee
- Standards and Strategic Development Committee (SSDC)

All sub-committees report back to Trustees at each Board Meeting.

In addition, two DNEAT Trustees represent the Trust on the Joint Policy Development Committee which develops and reviews policies for DNEAT, St Benet's MAT and DoNESC (Diocese of Norwich Education Services Company).

The academies within the Trust are split into three geographical regions – East, South-West and West. Each region is allocated an Academies Group Executive Principal (AGEP) whose role is to provide support and challenge to the headteachers in their area. This is carried out via a regular schedule of visits to the academies. The AGEP also facilitates within their region meetings of the Headteachers' Regional Alliance which allows for collaborative working across the region.

In the second part of each term, an Academy Improvement Review meeting is held with each headteacher and their Chair of Governors. These meetings are held at the academy and are attended by the relevant AGEP, the Academies Improvement Director and one of the Trustees assigned to the region by the SSDC. The purpose of this meeting is to review the progress the academy has made since the last meeting, consider aids and barriers to further improvement, agree the academy risk rating, discuss the effectiveness of the Local Governing Body (LGB) and review Scheme of Delegation responsibilities. This meeting is formally minuted and the Minutes are made available to the Headteacher, Chair and the SSDC to assist in the flow of information between Trust Board and LGB.

Local governance at academy level is conducted via a Local Governing Body which comprises Trust Appointed Governors, Parent Governors, a Staff Governor and the Headteacher. Responsibilities from the Trust Board are delegated via a Scheme of Delegation which is reviewed on an annual basis. An outcome of the termly Academy Improvement Review meeting is a grading of the academy and this grading will inform the level of delegation. The LGB is expected to meet in full on a half-termly basis. From September 2022, most LGBs have opted to collapse the previous committee structure which consisted of three committees: Resources, Standards & Curriculum and Ethos & Community which all met on a termly basis. The Standards and Curriculum and the Resources items will now be included as agenda items in the full LGB meetings with the Ethos and community committee continuing as a standalone committee. The Chairs meets on a regular basis with the Trust via the Academy Improvement Review Meetings and the termly Chairs and Heads Forums.

The Trust provides guidance and support to the LGBs through the provision of draft agendas, supporting documents, quality assurance visits and in-house training for governors and clerks. In addition, as part of the Trust's ongoing commitment to ensure that governance is well informed at all levels, access to the Modern Governor online training facility is provided to all Trustees, Local Governors and Clerks.

Governance Framework 2022-23

Activity		Person(s) Responsible	Autumn Term 06/09/2022 - 16/12/2022 (excluding Inset Days)	Spring Term 04/01/2023 – 31/03/2023 (excluding Inset Days)	Summer Term 18/04/2023 - 21/07/2023 (excluding Inset Days)
Academy level	In school data collection deadlines	Head Teacher	EYFS/Reception – 18 Oct 22 KS2 Y6 (optional) – 6 Oct 22 KS2 Y3-5 – 3 Nov 22 KS2 Y6 – 1 Dec 22 KS1 Y2 – 24 Nov 22 KS1/KS2 Y1-6 – 16 Dec 22 EYFS/Reception – 16 Dec 22 EYFS/KS1/KS2 Yr-6 Target setting 11 Nov 22	KS2 Y6 (optional) – 9 Feb 23 KS1 Y1 – 16 Mar 23 KS2 Y3-5 – 9 Mar 23 KS1/KS2 Y2/Y6 – 23 Mar 23 KS1/KS2 Y1-6 – 1 April 23 EYFS/Reception – 1 April 23	KS1 Y1 – 22 Jun 23 KS2 Y3-5 – 29 Jun 23 KS1 Y2 – 20 Jun 23 export to LA KS2 Y6 – 20 Jun 23 EYFS YR ELG – 23 Jun 23 export to LA KS2 Y4 MTC – 4pm 23 Jun DfE / 27 Jun 23 KS1 Y1 & 2 Phonics – 12 Jun 23 export to LA /30 Jun 23 KS1 Y1/KS2 Y3-5 7 July 23 KS2 Y6 - 10 July 23
Local Governing Body level	LGB Standards & Curriculum Committee	Committee Chair	Autumn-1 (prior to full LGB)	Spring-1 (prior to full LGB)	Summer-1 (prior to full LGB)
	LGB Resources Committee	Committee Chair	Autumn-2 (prior to full LGB)	Spring-2 (prior to full LGB)	Summer-2 (prior to full LGB)
	LGB Ethos & Community Committee	Committee Chair	Autumn-2 (prior to full LGB)	Spring-2 (prior to full LGB)	Summer-2 (prior to full LGB)
	HT Performance Management Panel meeting	Academies Group Executive Principal (AGEP)	By 20 October 2022 (review/ objective setting)	Ideally 27 February - 10 March 2023 (monitoring progress)	Ideally 12 - 23 June 2023 (monitoring progress)
	Full Local Governing Body	Chair of Governors	3 -21 October 2022 (annual administration) 18 November - 16 December 2022	23 January - 10 February 2023 13 - 31 March 2023	8 - 26 May 2023 7 - 21 July 2023 (review year end assessments)
Leadership level	Academy Improvement Review	Head Teacher, Chair, AGEP, AID, Trustee	21 November–9 December 2022	27 February - 24 March 2023	19 June - 7 July 2023
DNEAT Board level	DNEAT Standards and Strategic Development Committee	DNEAT Trustees, AGEPs, AID	4 October 2022	23 January 2023	15 May 2023
	DNEAT Personnel Committee	DNEAT Trustees, CEO	9 November 2022 (Pay Reviews) 21 November 2022	6 March 2023	24 May 2023
	DNEAT Finance, Audit and Resources Committee	DNEAT Trustees, CEO, COO	23 September 2022 28 November 2021 (ARFS)	30 January 2023	26 June 2023
	Joint Policy Development Committee	DDE, DNEAT Trustees, CEO	20 October 2022	9 March 2023	22 June 2023
	DNEAT Board Meeting	DNEAT Board of Trustees	14 October 2022 9 December 2022	24 March 2023	14 July 2023
	DNEAT AGM	DNEAT Members	-	16 March 2023	-
Trust	Forum	Trustees, Chairs and Heads	4 November 2022 09.00-16.00	24 February 2023, 09.00–16.00 (joint forum with St Benet's)	25 May 2023 09.00-16.00
	Networks	Clerks Chairs	28 September 2022, 16.00-17.00 20 October 2022, 12.00-13.00	N/A 9 February 2023, 12.00-13.00	20 April 2023, 16.00–17.00
	Headteachers' Regional Alliance	Headteachers and AGEPs	By 4 November 2022	By 24 February 2023	By 21 July 2023